



BANK OF BOTSWANA

PUBLIC NOTICE AND INVITATION TO TENDER

Expression Of Interest for Inclusion on the Bank of Botswana's Panel of Legal Practitioners, Contract BOB/2024/07/27

1. The Bank invites submissions of Expression of Interest (EOI) from well-established and reputable 100 percent citizen owned law firms, registered with the Public Procurement Regulatory Authority (PPRA): Code 318 – Legal Service, Sub-codes, 01 Legal services, 02 Conveyancing, and 03 Notary Public. The law firm should be licensed to practise law in Botswana in accordance with the Legal Practitioners Act (Cap. 61:01), for inclusion on the Bank's Panel of Legal Practitioners (Legal Panel) for a period of three years.
2. Interested bidders may freely view and download the detailed requirements for Expressions of Interest on the Bank's website (www.bankofbotswana.bw) under "Current Tenders from 6 September 2024.
3. Interested parties are required to pay a non-refundable fee of P350 inclusive of VAT and submit their Expressions of Interest in writing from 6 – 20 September 2024. Please include a copy of your payment receipt in the submission. The non-refundable fee of P350.00 (Three Hundred and Fifty Pula VAT inclusive) must be paid by **EFT** into the Bank of Botswana account details provided below or cash at the Bank's Banking Hall, (Plot 17938, Khama Crescent, Gaborone, "Bank Headquarters") OR (Plot No 9597, Kenneth Nkhwa interchange, Francistown), from **Monday to Friday at 0900 hours to 16:30 hours**.
4. The 50% price preference for purchase of the EoI document will be applied to companies owned by 100% youth and should provide proof of the same to qualify.

Bank Details for EFT payments

Bank : Bank of Botswana
Account Name : Accpac Sundry Receipts
Account Number : 0000110900001
Branch Code : 910167
Branch Name : Gaborone
SWIFT Code : BBOTBWGX
Please include reference (Company Name)

5. Enquiries relating to this tender may be addressed to enquiries20240727@bob.bw.
6. The Expression of Interest (EoI) submissions will be closed on **23 September 2024, at 1000 hours**. The EoI submissions will be opened **24 September 2024, at 1015 hours**, or later as the Bank of Botswana may advise.