



EXPRESSION OF INTEREST: REFURBISHMENT OF FRANCISTOWN BRANCH HIGH SECURITY GATES, DOORS AND SHUTTERS

CONTRACT NUMBER - BOB/2021/03/14

INTRODUCTION

The Bank of Botswana seeks submissions of Expression of Interest (EoI) from well-established Electrical/Electromechanical companies for the refurbishment of high security motorised gates, doors and shutters at the Francistown Branch, Plot 9597 Kenneth Nkhwa Intersection (formerly Thapama Circle).

There are a total of three heavy-duty security doors, four gates and thirteen roller shutters which were installed and commissioned when the Branch started operation in Francistown. These have been regularly serviced over the years. The equipment has been in operation for many years and technology has changed tremendously over the years hence the need to modernise them.

The refurbishment would entail:

- Decommissioning of existing controls/wiring and electromechanical devices
- Supply, installation, testing and commissioning of the complete electro-mechanical devices (drive motors, wheels, cables, chains, guides, related controls, manual operation board and related accessories) with latest technology devices.
- Repainting of the physical gates/doors/shutters (the physical gate/doors/shutters would be retained).
- Provision of connection points to interface with the existing access control system.
- Provision of as-built drawing
- Operator training

PREQUALIFICATION CRITERIA

1. **In order to prequalify to be invited to tender for this project, bidders must fulfil the following criteria:**
 - 1.1 Provide a brief company profile including a brief history of the company, CIPA company formation documents, shareholding and directorships including citizenship status, a summary of types of service offered, office resources, quality control procedures, and a statement from the company's bankers or financiers that confirms that they are operating an account with the banker/financier.

- 1.2 Demonstrate a proven track record in the supply and installation of high security electro-mechanical devices and equipment with individual contract values over P500 000.00.
- Provide one Case Study of a similar major installation/refurbishment project that the company has undertaken.
 - Provide brief descriptions of other projects undertaken and their value; preferably identify clients (if possible) or consultants on such projects.
 - Provide at least three client references (written reference or email/telephone contact details).

2. Bidders must note and/or provide the following:

- The Expression of Interest should be compiled and submitted in the order presented above.
- Tenderers are also required to submit relevant copy of Licences or Public Procurement and Assets Disposal Board (PPADB) certificate.
- Provide a short statement about any litigation the company may be involved in currently or have been involved in during the past five years if any.
- An outline of management expertise and resources available within the firm, especially suitably qualified trained and certified technical staff (CV with project experiences).
- For a joint venture (JV), state the nature of the JV arrangement, and provide information requested above for all constituent companies.
- Bidders must commit to compliance with the Botswana Citizen Economic Empowerment Policy current at the time of tender.
- The Bank of Botswana supports “Domestic Preference” procurement policy.
- It is a requirement that the taxes of the participating bidders **must** be in good standing or that suitable payment agreement will have been agreed with the tax authorities. Tenderers are therefore, requested to obtain and submit a copy of a tax clearance certificate or letter from the tax authorities.
- Contractors are urged to keep submissions concise and submissions should not exceed 25 A4 size pages in length per company.

Submissions will be evaluated by the Bank to produce a shortlist of suppliers who will be invited for Tender.

Interested parties are required to pay a non-refundable fee of P350, inclusive of VAT, and submit their expressions of interest in writing. Include a copy of your payment receipt in the submission.

Submissions will be evaluated by the Bank to produce a shortlist of best suppliers/service provider who will be invited for Tender. The Bank reserve the right to decide on the number of vendors to be shortlisted.

Tender Submission Instructions

The tender offers must be submitted through an email and addressed to Bob20210314@bob.bw

Documents should be marked “- **Refurbishment of Francistown Branch High Security Gates, Doors and Shutters - COMPANY NAME**” and submitted no later than 1000 hours on April 30, 2021. Tenders will be opened at 1025 hours the same day or at a later date. A formal report of the opening will be kept, noting names of tenders who have submitted tenders.

Bidders should submit the documents in a zip file/folder format to reduce the size of the documents. The maximum allowable email size at a time shall be 100MB. Bidders wishing to submit documents with more than the stated email size will be free to split the submission in multiple parts but not exceeding the reasonable length required. All documents must be in PDF format and must be password protected. The passwords should be sent to both Buckmasterq@bob.bw and Mothusik@bob.bw.

Enquiries may be addressed to:

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